



AGGARWAL COLLEGE, BALLABGARH

NAAC Accredited 'A' Grade with CGPA 3.40

College with Potential for Excellence (CPE) Status by UGC

File No. ACB/CONFERENCE/20.....

Dated.....

APPLICATION FOR GRANT OF DUTY LEAVE /REGISTRATION FEE / TA, DA /OTHERS FOR ATTENDING CONFERENCE/SEMINAR/WORKSHOP/OTHERS

Name of Department _____

Name of the Applicant _____

Designation _____

Title of the Conference/Seminar/Workshop/Others _____

Venue _____

Date(s) of the event _____

Organizer(s) _____

Event Sponsored by UGC/HEC/Others _____

Title of the Paper accepted for presentation _____

Oral Presentation/Poster Paper _____

Authors (start with first author's name) and affiliation _____

Request made for (give details here): _____

Period of Duty Leave applied for _____

Registration Fee _____

TA/DA _____

Page Charges, if any, for Publication _____

Details of the Assistance in any form availed from ACB during the last and current year _____

Documents need to be attached:

1. Conference /Workshop/Seminar Brochure

2. Acceptance Letter

3. Abstract of the paper accepted

4. Grants received from other sources, if any

Undertaking

I hereby undertake that plagiarism Check using reliable and authenticated tools/software has been done for the research paper and found within the recommended levels.

(Signature with date of the applicant)

SPECIFIC RECOMMENDATION OF THE CONCERNED HOD:

SANCTION ORDERS OF PRINCIPAL:

(Signature with date)